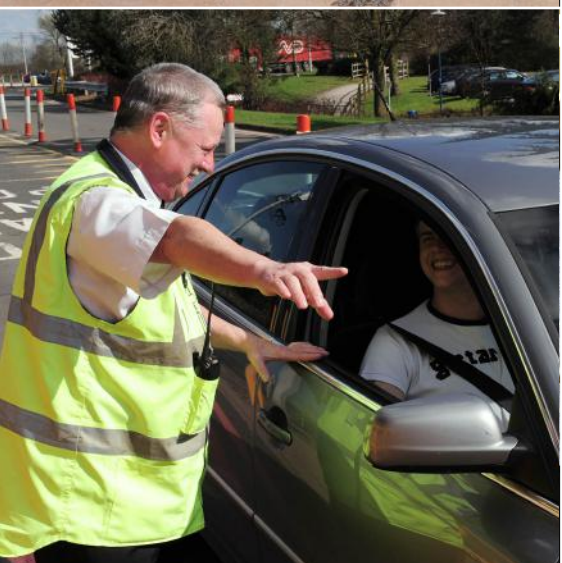


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TRAINING COURSE INFORMATION

IOSH
WORKING SAFELY

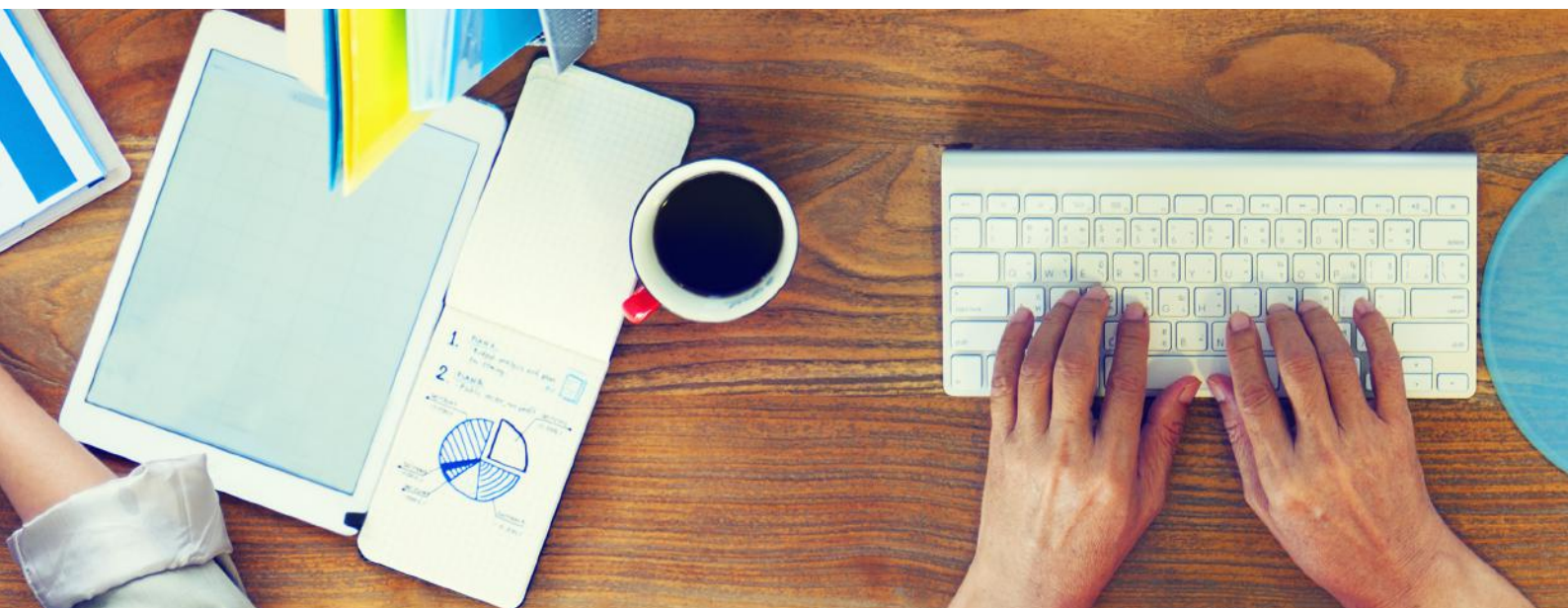


welcome



Thank you for enquiring about the IOSH Working Safely Course at the NEC. The purpose of this booklet is to provide you with all of the information you require to make a decision about your IOSH training requirements.

If you have any further questions or concerns, please do not hesitate to get in touch with us.





iosh working safely

IT'S NOT ABOUT TEACHING, IT'S ABOUT LEARNING

Forget 'chalk and talk'. It's time to turn traditional training on its head. We need to inspire delegates, to get them engaged with health and safety. If learning is enjoyable and stimulating, we stand a better chance of getting vital health and safety messages across.

Easier said than done? Not if we work in partnership. We provide the tools, and our accredited trainers provide the training expertise.

WORKING SAFELY: INTRODUCING A COMPLETELY NEW APPROACH TO HEALTH AND SAFETY TRAINING

- A one-day course offering all the basics in a high impact interactive package
- Fantastic quality animated graphics created exclusively for the course
- A presentation that's designed to be fun and get people fully involved and interested
- First class, jargon-free technical content based on what people need to know in practice, not off-putting legal language
- Clear scenarios drawn from genuine work situations to drive home practical points
- The very latest training tips and suggestions – from grabbing and retaining attention to maximising the training experience and making sure key points are taken on board
- Assessments built into the day's training – no need for follow-on tests on separate days, taking up valuable work time

MARKING SUCCESS IN WORKING SAFELY
DELEGATES WHO SUCCESSFULLY COMPLETE
THE WRITTEN AND PRACTICAL ASSESSMENTS
CAN CHOOSE BETWEEN IOSH'S WORKING
SAFELY CERTIFICATE OR A CREDIT CARD-SIZED
'PASSPORT' CARD.

Since Working safely was first launched in 1993, over 300,000 people from a huge range of sectors have successfully completed the course and learned how to 'work safely'

WORKING SAFELY DELIVERS...

WHO SHOULD GO ON WORKING SAFELY?

Working safely is for people at any level, in any sector, needing a grounding in the essentials of health and safety. Everyone at work should have an understanding of why they must 'work safely' – and this course offers exactly that.

WHAT WILL THEY GET OUT OF IT?

What they need to know – and are perhaps reluctant to learn about – in a refreshingly informal way.

Working safely isn't supposed to turn delegates into safety experts. It focuses on why health and safety is important, and how individuals can make a real difference to the wellbeing of themselves and others through changing their behaviour.

WHAT WILL THEIR EMPLOYER GET OUT OF IT?

- Nationally recognised and respected certificated training for their teams
- Peace of mind offered by training that's designed and quality-controlled by the Chartered body for health and safety
- Minimum disruption to working days and shifts – the one-day programme includes the assessment, so there's no need to free up further time for a test after the course
- Working safely meets the government's guidelines for introductory health and safety training and is a 100 per cent match to the Health and Safety Executive's 'passport' syllabus
- Working safely has been recognised as an equivalent level 1 award in H&S in a construction environment. This means that delegates who successfully complete working safely can apply for a Construction Skills Certificate Scheme (CSCS) green Labourer card once they have also passed the CITB Health, Safety and Environment operative test.
- Two key areas – health and safety and environmental basics – are covered in a single self-contained session

WORKING SAFELY COVERS...

1. INTRODUCING WORKING SAFELY

It's not unusual for delegates coming on an introductory course to think that accidents only happen to 'other people'. This module stresses the realities of the human suffering behind the statistics and emphasises the importance of personal responsibility.

2. DEFINING HAZARD AND RISK

This module puts 'hazard' and 'risk' into everyday language, and uses familiar examples to show what can happen. Importantly, it makes it clear that even something that is very simple or repeated over and over again can go wrong, with serious consequences. Focusing on the six broad hazard groups, delegates are asked to think about the hazards and risks they come across in their own work. 'Risk assessment' is demystified – delegates learn that we all carry out informal assessments day in, day out.

3. IDENTIFYING COMMON HAZARDS

All the main issues are covered in this module – entrances and exits, work traffic, fire, chemicals, electricity, physical and verbal abuse, bullying, stress, noise and the working environment, slips, trips and falls, and manual handling. Each area is backed by crystal clear examples and recognisable scenarios, and useful summaries reinforce the key learning points.

4. IMPROVING SAFETY PERFORMANCE

This module deals with systems and processes, making sure that any jargon is explained in easily understood terms. The session bridges the gap between management and workforce, encouraging delegates to play a part in processes that are commonly seen as just down to their manager or supervisor. Other areas – including contract work, inspections, safe systems and permits, protective equipment, signage, emergency procedures, reporting and health checks – are all focused on from the delegate's point of view.



the course venue

BACKGROUND

With 20 interconnecting halls, at the heart of the UK's transport network, the NEC continues to be a conference and exhibition venue of today, and of the future. We stage around 140 trade and consumer events each year, ranging from world-famous public shows such as Crufts and Clothes Show Live, to huge international trade exhibitions like IFSEC and Spring Fair, Birmingham.

HISTORY

It was 1976, the visionaries behind the NEC might have made a fashion faux pas with their flared suits and big hair, but they got their vision for the NEC of the future spot on.

Since the official opening of the NEC, the venue has built upon its early successes and now welcomes more than two million people every year.



travel directions and location

THE NEC IS EASY TO FIND



Key

- P1/P2** Piazza entrances
- A1/A2/A3** Atrium entrances
- i** Visitor & Business Centre - T: +44 (0)121 780 4141
- W** Welcome desk
- Woodland** The NEC woodland
- Car parks**
 - South: S3-S7
 - East: E1-E5
 - North: N1-N12
 - West: West car park

- A** VIP parking
- B** Disabled parking/ outdoor exhibition area
- C** NEC visitor parking
- D** West Midlands bus stops
- E** NEC Express 1
- F** NEC Express 3
- G1 G2 G3 G4 G5** Gates

- Taxi rank**
- PH** Private hire
- Car park toilets** (Including accessible toilet)
- Airport**
- Train station**
- Box office**
- Shuttle bus to halls**
- Pedestrian footpaths**
- Pedestrian footpaths subway**



- Outlet Shopping
- Genting Hotel & Spa
- Bars and Restaurants
- Cinema
- Genting International Casino
- The Vox Conference Centre

accommodation near the nec

Search and book online at <http://myvisit.thenec.co.uk>

HOTELS

Genting Hotel
ibis Styles NEC
Crowne Plaza NEC
Express by Holiday Inn NEC
Arden Hotel & Leisure Club
Heath Lodge Hotel
Gables Hotel & Restaurant
Swallowfield Country House
Manor Hotel
Marriott Forest of Arden
Ramada Solihull
Tudor Court Hotel
Grimscoate Manor Hotel
Britannia Coventry Hill Hotel
Quality Hotel Airport/NEC
Holiday Inn Express Birmingham South
Nailcote Hall Hotel
Castle Bromwich Inn
Britannia Hotel Coventry
Radisson BLU Hotel
Jurys Inn
Dayspring Hotel
New Hall Hotel & Spa
Ramada Birmingham Sutton Coldfield
Rollason Wood Hotel
Conference Aston Hotel
Campanile Birmingham
Britannia Hotel Birmingham
Comfort Inn Birmingham
Holiday Inn Express Birmingham City Centre
Bloc Hotel
Plough & Harrow Birmingham
Menzies Strathallan

Resorts World, Pendigo Way, NEC
Bickenhill Lane, NEC
Pendigo Way, NEC
Bickenhill Parkway, NEC
Coventry Road, Bickenhill
117 Coleshill Road, Marston Green
11 Coventry Road, Elmdon, Solihull
Hampton Lane, Meriden
Main Road, Meriden
Maxstoke Lane, Meriden
The Square, Solihull
77 Kineton Road, Olton
Lichfield Road, Coleshill, Birmingham
Birmingham Road, Allesley
49 Sherbourne Road, Acocks Green
1270 Coventry Road, South Yardley
Nailcote Lane, Berkswell
Junction 5, M6, Chester Road
Cathedral Square, Fairfax Street, Coventry
12 Holloway Circus, Queensway
245 Broad Street, Birmingham
128-130 Gravelly Hill, Birmingham
Walmley Road, Sutton Coldfield
Penns Lane, Walmley, Sutton Coldfield
130, Wood End Road, Erdington, Birmingham
Aston Street, Birmingham
Chester Street, Aston, Birmingham
New Street, Birmingham
Station Street, Birmingham
65 Lionel Street, Birmingham
St Paul's, Caroline Street, Birmingham
135 Hagley Road, Edgbaston
225 Hagley Road, Edgbaston

B40 1PU 0121 273 1000
B40 1PJ 0121 780 5900
B40 1PS 0871 942 9160
B40 1QA 0870 720 2297
B92 0EH 01675 443 221
B37 7HT 0121 779 2218
B92 9ED 0121 782 1780
CV7 7JR 0167 652 1262
CV7 7NH 0167 652 2735
CV7 7HR 0167 652 2335
B91 3RF 0121 711 2121
B92 7DX 0121 706 3121
B46 1LH 0167 546 4222
CV5 9PH 0871 222 0094
B27 6DX 0121 706 5900
B25 8BS 0121 289 3333
CV7 7DE 0247 646 6174
B35 7AF 0121 694 6700
CV1 5RP 0247 663 3733
B1 1BT 0121 654 6000
B1 2QH 0121 606 9000
B23 7PF 0121 240 5844
B76 1QX 0121 378 2442
B76 1LH 0121 351 3111
B24 8BH 0121 373 1230
B4 7ET 0121 204 4300
B6 4BE 0121 359 3330
B4 4RX 0871 222 0093
B5 4DY 0121 643 1134
B3 1JE 0845 112 6151
B3 1UG 0121 212 1223
B16 8LS 0121 454 4111
B16 9RY 0121 455 9777

GUEST HOUSES/B&BS

Redlands Guest House
Church Farm
Arden House Hotel
Central Guest House
Gayton B&B
White Lion Inn
Grove House B&B
Olton Cottage Guest House
Atholl Lodge
Achill Guest House
Station Approach B&B
Langley Cottage
E-or Lodge
Chester's 413 Continental B&B
Castle Laurels Hotel
Arc Serviced Apartments

Church Lane, Bickenhill
Church Lane, Bickenhill
74 Maple Leaf Drive, Marston Green
1637 Coventry Road, South Yardley
34 Meriden Road, Hampton-In-Arden
High Street, Hampton-In-Arden
8 Whichcote Avenue, Meriden
School Lane, Old Yardley Village, Birmingham
16 Elmdon Road, Acocks Green, Birmingham
35 Hampton Road, Knowle
654 Streetsbrook Road, Solihull
Cottage Lane, Whiteacre Heath, Coleshill
Marston Lane, Curdworth, Sutton Coldfield
413 Upper Eastern Green Lane, Coventry
22 Castle Road, Kenilworth
The Arcadian Centre, Hurst Street, Birmingham

B92 0DT 0167 544 2661
B92 0DN 0167 544 2641
B37 7JB 0121 788 2068
B26 1DD 0121 706 7757
B92 0BT 0167 544 2204
B92 0AA 0167 544 2833
CV7 7LR 0167 652 3295
B33 8PD 0121 783 9249
B27 6LH 0121 707 4417
B93 0NR 0156 477 4090
B91 1LB 0121 240 4888
B46 2EJ 0167 546 3083
B76 0DF 0167 547 0330
CV5 7DJ 0247 646 8250
CV8 1NG 0192 685 6179
B5 4TD 0871 971 2952



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PRESENTS



booking a place on the iosh working safely course

The booking process is simple
and the steps are highlighted below:

Please call Julie Fletcher on 0121 767 3967
or email julie@oncoursehealthandsafety.co.uk

www.oncoursehealthandsafety.co.uk



the heart of
health and safety

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Founded 1945
Incorporated by Royal Charter 2003
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